

Balcones Village/Spicewood (BV/S) Homeowners Association Board Meeting

Balcones Country Club September 12, 2023 5:00 PM

Board Members (2023 Board positions)

Present: Caleb McLain, Cathy Brocato, Jacque Forrest, Linda Strickland, Roland Segovia, Suzie LaPlant,

Absent: Austin Ross, Vivian Featherston, Don Gutierrez,

Guests: + Nicole

AGENDA

Call to Order

- Resolutions (Passed over email)
- Budget for WIX Business Plan – 1 Yr with hosting - , it will be \$192(With the 50% off coupon). Passed via email. All approved.

Prior Minutes ([link](#)) -

- HOA board meeting minutes need to be approved for record. Once approved, the approved minutes can be posted to the website. Below is what I'm tracking as the status of the minutes. Please let me know if you have an edit to this.
 - 2023 08_August: *Needs Approval*> (attached)
 - 2023 07_July: *Needs approval*
 - 2023 04_April: *Needs Approval*
 - 2023 03_March: *Needs Approval*> (attached)
 - 2023 02_February: *Needs Approval*> (attached)
- **Resolved** - Motion to approve – Roland (Cathy), all approve. (Aug, March, Feb) as amended.
- **Action (Vivian)** to reconcile the July & April Minutes

Officer and Committee Reports (20 minutes)

- Treasurer Report (Jacque)
- **Revenues:**
 - Dues 1 Renewal; 1st time member
 - Total Paid Memberships: 508 vs 600 in budget.
- **Expenses:**
 - Officer Patrols \$640
 - CaglePugh \$3866 - Deed restriction enforcement - Plumewood Carport
 - Holiday Trees 2023 down payment \$5025 (600 Trees)
 - Block Parties \$214 (5 blocks)
 - Mail Box Extra Key \$1
 - ACC Postage Reimbursement \$24
- **BVS HOA Checking Balance reported by BVS HOA Treasurer**
- **Total Assets reported by the Treasurer.**
- Discussion
 - Legal Fees were a significant impact to the budget forecast
 - Drop off in membership –
 - **Action:** Evaluate revenue growth for Board members to recruit some number of new members each quarter.
 - **Consider Pods** – Linda
 - **Set Quota for people**
 - **Leverage Block Captains?**
 - **Concern is PII**
 - **Lunch at CC – Caleb to host – 9/25 week**
- Membership Committee Update (Don)
- (502) 2023 members
- (7) houses sold in April
- Constable Report (Don)
- (9) Traffic Violations

- Deputy Constable asked to discuss how to be more effective in the time he is patrolling our community. I decided to ask him to meet briefly with all of us on our October meeting and that way you can all meet him and share any ideas.
- He currently patrols our streets for 2 hours weekly. He usually starts by patrolling our streets getting some visibility and then he parks to monitor traffic violations. There have been occasions when residents have asked us to patrol a certain street and we have passed that request along. He is very open to that.
- He suggested that during the holidays he would be on the lookout for packages delivered at people's front door.
- Architectural Control Committee
 - ACC Update
 - Past proposals/concerns – 2 violations
 - Mossbrook – Homeless Camp- Homeowners asked ACC/HOA for help
 - Spicewood Pkwy
 - New projects/approvals/concerns - 4 approved, 2 denied
 - 7 inquiries

Past Business (20 Minutes)

- Budget 2024
 - The budget requires 575 members to be breakeven on total assets (including the Money Market dividends)
 - The only significant change to the preliminary budget is canceling the Annual Zoom License due to low usage. If/when zoom is needed in the future, the BOD can initiate a new Zoom license (annual or Month-to-Month payment terms) Note: The annual Zoom license automatically renewed in August - so we have to pay \$16 for a the month of Sept).
 - **Resolution**- *Motion Jacque (Sue)* to approve 2024 budget. All approve

HOA Website Update – Linda

- Test site now accepting Test Drives @<https://communicationsbvsh.wixsite.com/bvs-hoa>
 - Soliciting input from the Board – layout and design patters are good ; be more direct on joining
 - Target for completion - October 1
 - Action: Set Demo Day
 - **Action** – need Domain registration (\$15/year). One year free with WIX with new sign up.
 - **Motion:** (Caleb) (Linda) \$15 renewal
- Christmas Trees
 - Spicewood At Bullcreek HOA - Keith Essency -Treasurer kessency@icloud.com – agree in principle, not signed yet
 - Mountain Neighborhood Association - Astrid Jaehde (512) 569 7874 aajaehde@gmail.com ; cvmorris88@sbcglobal.net – Agreement in place for 50 trees
 - Browns tree farm - PHONE: (570) 546-2200 / 888-384-8733

New Business (20+ minutes)

- Neighborhood News & Community - Linda Strickland
 - Fall Newsletter - Status/Schedule
 - Distribute 3 weeks before vote
 - Printing & Mailing costs – timeline for end of September; distribute draft for review next week.
 - Monthly newsletter
 - 72% new open
 - 122% total opens
 - **Action:** create a summary report of the performance on readership of the Monthly newsletter
- Annual Meeting Planning
 - BCC Venue
 - Speaker(s)
 - **Austin Code enforcement**
 - **David Downing (Speaker)** -Area Code Supervisor Downing, David David.Downing@austintexas.gov

- **Bianca Michuda** - Community Engagement Specialist, City of Austin Development Services Department Mobile: 737-270-6089 Office: 512-978-1836 Bianca.michuda@austintexas.gov
- **183 Mobility**
 - **Angie Posada** (project manager & crs) Community Relations Specialist for the 183 North Mobility Project. Adisa Communications, 713.614.9936 mobile 512.472.6112, ext.707 aposada@makingthingsclear.com
- Volunteers Tables

1. Constable
2. Womens Club
3. ACC
4. 183 Mobility
5. Austin Code
6. Option –

- Recycle, renew, reuse
- Tree Cutting
- Arrivals – 5:00 (pre-start)

- Candidates for open board positions are needed

1. Dale Miller - 512-577-6904 - Dale Miller dmillerjr52@gmail.com
2. Anne – contact for neighbor to join as board member

- Administration

- **G-Drive: Organization** – Need to evaluate the organization of key documents, including the Insurance docs – Vivan (secretary) to review for organization
- Insurance Policies: Address updated with new address
- Physical Address for HOA Board –/Correction / New permanent address is:
BVS HOA
13492 N Highway 183
Suite 120 - #711
Austin, TX 78750-2254

Note: -- this can also be written as (PMB stands for Personal Mail Box)
13492 N Highway 183 Ste 120 PMB 711

Adjourn Cathy(Caleb) – all approve

Next Board Meeting*
October 10, 2023, 5:00 pm at the Balcones Country Club
(Second Tuesday of each month)