



Community of Neighbors

13492 N Highway 183, Suite 120 - #711, Austin, Texas 78750 www.bvshoa.com

BLOCK PARTY REIMBURSEMENT FORM

Before planning your Block Party, refer to <https://austintexas.gov/departments/neighborhood-block-parties>

Block Captain: _____

Date/Time of Party: _____

Block Party Host: _____

Address of Party: _____

Phone: _____ Email: _____

How many neighbors attended: Adults: _____ Children _____

Please share highlights from your party. What made it special or anything funny that you would like to share: _____

Your reimbursement will be dependent on timely submission of the following to the BV/S Treasurer at treasurer.bvshoa@gmail.com.

- Completed and signed Block Party Reimbursement page
- Copies of the original detailed receipt(s) with only items purchased for the Block Party on each receipt. Alcoholic beverages or related items purchased will not be reimbursed.
- (Optional) Two to five (2-5) high resolution JPEG photos from your Block Party that can be posted on the BV/S HOA website.
- (Optional) Neighborhood Block Party Sign-In Sheet verifying the names and number of homes that participated in the Block Party

The HOA will reimburse up to \$50, twice a year, for each street/Block Captain area.

*A reimbursement check will be hand-delivered or mailed to your home address within 30 days of submittal to the BV/S Treasurer.

I confirm that the receipts provided are for eligible expenses only.

Signature: _____ Date: _____

For BV/S Treasurer Use Only:

Date Form & Receipts Received _____ Reimbursement Check # _____ Date Sent: _____