

Balcones Village - Spicewood HOA
Board Meeting Minutes – October 13, 2021
5:00 PM Virtual Meeting on Zoom

Present: Board members Anne Anderson, Austin Ross, Caleb McLain, Cathy Brocato, Don Gutierrez, Jacque Forrest, Nancy Shindler.

Absent: Board members Alex Kastelic, Gary Wang.

Called to Order at 5:10 pm.

Motions approved by email between meetings: None.

Minutes: Minutes of the September meeting were approved by email and are posted on BVSHOA.COM.

Treasurer's Report:

- There was no Treasurer's Report. Jacque recently has stepped in as Assistant Treasurer for the rest of 2021. She is transitioning the records to a more simple Excel format and reviewing past transactions. She will prepare a Treasurer's Report for the Annual Meeting.
- Jacque expects that the financial review will be completed next week.
- Nancy moved to cancel the subscription to QuickBooks since it is more complicated than we need. It currently is on a month-to-month basis so there will be no penalty. Austin seconded and motion carried.

Officer and Committee Reports.

- Membership – Don.
 - There currently are 576 members for 2021.
 - Four homes sold in September.
 - Don distributed the membership list to the Board before the meeting.
- Constable Report – Don.
 - Constable patrol had 46 stops in September for speeding and running stop signs. He also will be looking for golf cart violations, including underage drivers.
- ACC – Jacque.
 - ACC activity has been fairly quiet the last month. There have been several inquiries, including some from new residents seeking guidance before planning their projects.
 - Enforcement actions concerning the carport and shed violations are in progress.
 - Pamela Collier and Jeff Featherston are new members of the ACC. Both are architects and have lived in the community since 2016 and 2017. This brings the membership of the ACC to 7.

Old Business.

- 2022 Board election.
 - Per the bylaws, the Board is to set the number of Directors for the following year. The minimum number of Directors is 5. The maximum number is 9. The Immediate Past President and ACC Chair are unelected members of the Board of Directors.
 - Austin moved that the 2022 Board should consist of 8 Directors plus the Immediate Past President and the ACC Chair. Caleb seconded the motion, which passed.
- 2022 membership.
 - The 2022 membership form is now open at BVSHOA.COM.
 - A few people paid their 2022 dues before they found out about the dues increase. Nancy moved that we inform those people that dues have increased to \$50, but that we accept their membership at the \$25 rate since they did not know about the increase. Austin seconded and the motion passed.
- Fall Garage Sale recap.
 - The reaction to the Fall Garage Sale was mixed.
 - In the early spring, the Board will discuss how to move forward with the Spring Garage Sale.
 - Two of the garage sale signs are missing. Nancy will send an email to the neighbors hoping to find them.
- Nancy reported that Canes For Veterans Central Texas will not be collecting trees this year.
- Cathy presented 3 designs for the new signs for the entrances to the neighborhood. The signs will hang from the existing signs and will advise that deed restrictions are enforced. Cathy will ask Beels Signs and Designs to change to a more simple font. She will send a new set of designs to the Board for approval.
- Our HOA does not qualify for D&O insurance from Chubb. After considerable discussion with the Texas Department of Insurance, Cathy learned that there are very few options. Anne moved that we renew our policy with Travelers Insurance for 2022. Austin seconded and the motion passed. Premium payment is due in early November.
- Christmas trees.
 - Nancy moved and Cathy seconded a motion that BVS homeowners will have priority for trees. The motion passed. Non-residents will be placed on a waiting list and their orders will be filled if we have extra trees.
 - Trees will not be delivered outside the boundaries of the BVS neighborhood.
 - The final payment to the grower for the trees is due in mid-November. Jacque will send payment.
- The change to Randolph-Brooks Federal Credit Union (RBFCU) is proceeding with the change from Alex as Treasurer to Jacque as Acting Treasurer.
 - Austin moved that the Treasurer/Acting Treasurer will prepare checks and the President or Vice President will sign them. For electronic check requests and ACH transfers, the Treasurer/Acting Treasurer will send an approval request by email to the President or Vice President. An email response approving payment from the President/Vice President will be sufficient. Anne seconded the motion, which passed unanimously.
 - Cathy Brocato, President, and Caleb McLain, Vice President, will be the designated signees through the end of 2021.
 - Cathy will finalize the paperwork at RBFCU so the HOA accounts can be transferred from PNC Bank (formerly BBVA Bank) to RBFCU.

- The dues increase letter is posted on BVSHOA.com with a link from the home page.
- Annual Meeting.
 - Cathy confirmed the agenda and task assignments.
 - Guest speaker is Veronica Saldate, Austin Police Dept. Crime Prevention Specialist.
 - John Winfrey, President of the BCC Membership Association, will update the HOA membership on the BCCMA's vision for the Spicewood and Balcones properties. BCCMA will not have an informational table during the social hour, but Mr. Winfrey will be available for questions after the meeting.
 - Cathy has arranged for several informational tables during the social hour. She still is waiting for confirmation from a few more.
 - Austin will introduce the Director candidates (Lorenzo McWilliams, Diana Rader, and Shelley Simpson).
 - Austin moved that paper ballots will be accepted through the end of the meeting. Online voting will close at midnight on Nov. 4. Per the bylaws, all 2021 members will have the option of revising previously submitted ballots. New Directors will be announced the week after the Annual Meeting. Don seconded and the motion passed.
 - Heidi Estrada will serve as our Zoom technical resource. Cathy is working with her.
 - COVID protocols will be those of BCC, but masks and social distancing will be encouraged.

New Business.

- Don will serve as Board liaison with Shelley Simpson for the Holiday Lights Contest.
- The Board will continue with Zoom meetings at least through the end of 2021. Meeting time will continue to be 5:00 pm.

The next meeting will be Wednesday, November 10 at 5:00 pm on Zoom.

Adjourned at 7:10 pm.

Respectfully submitted,
Nancy Shindler, Secretary