

**Balcones Village/Spicewood HOA**  
**Board Meeting Minutes – June 9, 2021**  
5:00 PM Virtual Meeting on Zoom

**Present:** Board members Alex Kastelic, Austin Ross, Cathy Brocato, Caleb McLain, Don Gutierrez, Jacque Forrest, Nancy Shindler. July 4th Parade Chair Shelley Simpson.

**Absent:** Anne Anderson, Gary Wang.

**Called to Order** at 5:05 pm.

**Motions approved by email between meetings:** None.

**Minutes:** Minutes of the May meeting were approved by email and are posted on BVSHOA.COM.

**Treasurer's Report:** Treasurer's reports for April and May were presented. Alex will arrange a meeting at RBFCU at the end of June to sign appropriate paperwork.

**Officer and Committee Reports.**

- Membership – Don.
  - There are 568 members for 2021.
  - Six homes sold in May.
  - Don is keeping the most current list of homeowners on drive.google.com with access provided for board members.
- ACC – Jacque.
  - Five projects approved.
    - Master suite addition on Brookwood Rd.
    - Covered patio on Della Torre.
    - Fence on Cedar Forest.
    - Playset/climber on Weller.
    - Remodel revised design on Cedar Crest.
  - The email to the BVSNEIGHBORS group generated several inquiries about proposed projects. Some questions were covered by deed restrictions and some were not, but it's always better to ask before investing time and money in a project.
  - Several complaint follow-ups are in progress including several out-buildings and fences.
  - Remodeling activity in the neighborhood remains high.
  - We need to make sure that Realtors and prospective homebuyers are aware that there are deed restrictions. We will look into ways to communicate that information to Realtors, including the possibility of adding a sign about deed restrictions to the signs at the neighborhood entrances.

**Old Business.**

- Christmas trees.
  - Vendor has accepted our order for 600 trees at \$28 per tree plus shipping. Alex paid a 25% deposit.
  - Cathy requested delivery on Friday, Dec. 3. That has not been confirmed but the vendor understands the need for delivery on that date.

- The base price of each tree is \$4 more than it was last year, plus probable increased shipping costs. We will need to adjust our sale price accordingly so we don't lose money on the tree sale.
- The membership committee.
  - The committee did not meet since the last Board meeting but efforts continue to recruit block captains. A block captain introduction event is being considered.
  - The block party on Plumewood on May 21 was very successful. Caleb and Don attended the party and signed up several new block captains and members.
  - The near-term focus is on recruiting block captains and developing a newsletter.
  - Shelley Simpson volunteered to help recruit members and/or block captains.
- The July 4th Parade.
  - Shelley Simpson will chair the parade effort. She already has made some arrangements, including a fire truck, and recruited some sponsorships. This will be a member recruitment event as well as a community celebration.
  - Shelley met with Sue Schupbach and now has the beads along with the information from previous parades.
  - Expenses will include gift card(s) for winners, small flags for yards, and sending postcards to people on the parade route. The budget for the parade is \$400. Shelley will seek sponsors to reduce expenses and increase the fun as much as possible.
  - Pat Zigrossi has volunteered to provide popsicles again this year. Shelley also has found a sponsor for a snowcone machine. She will talk with Pat about whether to have popsicles or snowcones.
  - Other possible fun ideas include a raffle and/or door prizes, which may be used to sign up new members and block captains and to collect contact information for neighbors.
  - Nancy will work with Shelley to publicize the parade to the entire neighborhood, not just HOA members.
  - It is important to highlight that the parade is sponsored by the HOA for the benefit of the entire neighborhood.

#### **New Business.**

- All official communications should go through the Secretary/Communications Chair (now Nancy) to ensure consistency of message, to make it clear that they are not personal opinions, and to make sure we are using the appropriate communication channel.
- CHUBB Insurance is coming due. Alex will handle paying for renewal. The President (now Cathy) will be listed as the primary point of contact going forward.
- Board meetings will continue on Zoom but will be moved to the second Wednesday of each month at 5:00.

The next meeting will be Wednesday, July 14 at 5:00 pm on Zoom.

Adjourned at 6:05 pm.

Executive session convened at 6:05 pm and adjourned at 6:30 pm.

Respectfully submitted,  
Nancy Shindler, Secretary