

Balcones Village/Spicewood HOA
Board Meeting Minutes – April 18, 2021
2:00 PM Virtual Meeting on Zoom

Present: Board members Alex Kastelic, Cathy Brocato, Caleb McLain, Don Gutierrez, Jacque Forrest Gary Wang.

Absent: Anne Anderson, Austin Ross, Nancy Shindler.

Called to Order at 2:00 pm.

Motions approved by email between meetings: None.

Minutes: Minutes of the March meeting were approved by email and are posted on BVSHOA.COM.

Treasurer's Report: Jacque moved to approve, Cathy seconded. Motion carried.

Officer and Committee Reports.

- Treasurer – Alex.
 - There are some small fees that Jacque has paid to the state. She will submit a combined expense report to Alex.
 - Account signers must go together to RBFCU. Alex will make an appointment, possibly in mid-May.
- Membership – Don.
 - There are 563 members for 2021.
 - When someone submits something to the ACC, Jacque provides information about the HOA and a link to join. At least 2 people have joined as a result. Jacque will send a copy of her boilerplate text to Cathy.
 - Four homes sold in March.
 - Don will keep the most current list of homeowners on drive.google.com. Don advised Sue Schupbach and Tom Manning to contact Austin about how to access it.
- ACC – Jacque.
 - Four projects approved.
 - A low deck on Clearrock.
 - A front façade modification on Loring.
 - An outdoor kitchen and second floor addition on Pencewood.
 - Master suite addition on Spring Hollow.
 - Numerous queries were addressed.
 - Leaf bags left on the street by lawn services several days before garbage pickup. This is both an aesthetic and safety concern, especially when it rains.
 - Window replacement.
 - Snakes. This is not within the scope of the HOA's services.
 - Complaint follow-ups in progress:
 - Bull-wire fence visible from the golf course.
 - A new report of an out-building.

Old Business.

- Jacque has filed the Periodic Report with the Secretary of State, listing Alex as the official representative and Alex's street address for receiving mailings.

- Jacque also has filed the Articles of Incorporation amendment with the state.
- Holiday tree sales. Cathy talked with the grower again. They still are getting snow and cannot accept our order formally until sometime in May. However they informally assured Cathy that they will honor orders from existing customers, including BVS HOA, assuming tree availability.
- The proposed new database is on hold.
- The membership committee.
 - The team is looking at relying more heavily on block captains, with board members taking more of an oversight role.
 - The HOA may consider becoming more engaged in external outreach and engagement, including providing access to information inside and outside the neighborhood.
 - The team is looking to possibly establish a goal that we can achieve in the next 30-60 days.
 - Newsletters will be a valuable tool. They would go to all residents, not just HOA members.
 - Providing security is expensive; not sure how much we can do with our current budget.
 - Caleb will coordinate with the other committee members to set the next meeting.
- Recruitment of a Special Events Chair is pending.
- Neighborhood garage sale will be May 15. The HOA will support the spring garage sale with advertising on a date TBD. Any communications need to say that each homeowner is responsible for their own COVID precautions as well as any personal advertising/signage for their sale.
- We will start planning for the July 4th Parade, recognizing that we will need to follow prevailing COVID restrictions and that plans need to be flexible.

New Business.

- Cathy will prepare a draft newsletter with information about the upcoming election and will submit to the board for consideration.
- Nancy will create an email address for official board communications. It would be good to have an aggregated list of passwords for official board email addresses.
- Jacque will create a Google form for membership and she will work with Sue Schupbach to set up the process on Weebly.

The next meeting will be Sunday, May 16 at 2:00 pm on Zoom.

Adjourned at 2:45 pm.

Respectfully submitted,
Nancy Shindler, Secretary