

**Balcones Village/Spicewood HOA**  
**Board Meeting Minutes – Jan. 20, 2021**  
4:45 PM Virtual Meeting on Zoom

**Present:** Board members Alex Kastelic, Austin Gross, Cathy Brocato, Caleb McLain, Don Gutierrez, Gary Wang, Jacque Forrest, Nancy Shindler. ACC member Vikki Jacobi.

**Absent:** Anne Anderson.

**Called to Order** at 4:45 pm.

Cathy introduced Gary Wang as a newly appointed board member. Gary is filling a 1-year unexpired term.

**Motion approved by email between meetings:** 12/18 - Alex moved to show appreciation to Jerry Lozano with a gift, value of approximately \$75. Nancy seconded. Motion passed. Jerry has retired after serving as Christmas Tree Chair for several years.

**Minutes:** Minutes of the December meeting were approved by email and are posted on bvshoa.com.

**Treasurer's Report:** Jacque moved to approve, Nancy seconded. Motion carried.

**Officer and Committee Reports.**

- Treasurer – Alex.
  - Transition from Charlie DeWeese to Alex is continuing.
  - Alex has been in touch with Travis County Constable's Deputy Laurence Edwards, who has replaced our previous contact.
    - Deputy Edwards says that regulations require 4 hours per week rather than the 2 hours we have been contracting. The rate is \$50 per hour for the officer and \$20 per hour for the vehicle. At 4 hours per week, that is out of our budget. Alex will talk with Deputy Edwards about options.
    - Deputy Edwards would like for us to give him dates, times, and places to patrol. In the past we left those decisions to the deputy.
    - Alex will talk to Charlie DeWeese to get his thoughts on how to proceed.
- Membership – Don.
  - There were 513 members at the end of 2020.
  - So far there are 510 members for 2021 and climbing. This is ahead of where we were at this time in 2020. It's likely we will get more members in January when Tom announces that he will be purging the bvsneighbors email list.
  - Three homes sold in December.
- ACC – Jacque.
  - Three Projects Approved.
    - Patio cover on Weller.
    - Major first floor addition on Spring Hollow.
    - Second story addition on Talleyran.
  - Violations resolved.
    - Canopy on Balcones Club.

- Travel trailer (RV) on driveway.
  - Shed on driveway.
- The ACC has responded to various inquiries concerning requirements for approval (sheds, driveway maintenance, adding a window, etc.).
- The ACC is following up on formal complaints regarding sheds and detached buildings. There were complaints about 12 properties but only 2 of the outbuildings have been in place 4 years or less.
- Enforcements in progress.
  - Bull-wire fence.
  - Shed on driveway. This likely will require legal action at a cost of \$1500-3000 or more.

### **Old Business.**

- Cathy recommended recruiting a Special Events Chair for 2021. She will contact a new member who volunteered to help out.
- January mailing to HOA members.
  - Jacque reviewed the draft of the mailer to be sent to all dues-paying HOA members requesting approval to change the purpose in the Articles of Incorporation and to change the Bylaws regarding when discounted dues will apply. The mailer also will ask whether members support enforcement of deed restrictions.
  - Jacque moved that the board approve spending up to \$550 to mail the information in a two page business letter and ballot. We will send it in a business envelope with first class postage to dues-paying HOA members only. Nancy seconded and the motion passed.
- Holiday tree sales. Cathy will follow up with Jason Lee about the contract for the 2021 trees. So far we have not put down a deposit. This needs to be finalized as soon as possible.

### **New Business.**

- The 2021 officers are Cathy Brocato - President and Past President, Caleb McLain - Vice President, Alex Kastelic - Treasurer, Nancy Shindler - Secretary/Communications, Don Gutierrez – Membership/Welcoming, Austin Gross – Sign Coordinator. Jacque Forrest will continue as ACC Chair and board member.
- Alex proposed moving our bank accounts to Randolph Brooks Federal Credit Union (RBFCU). Our current bank, BBVA, is being sold and RBFCU offers better interest rates. Jacque moved to approve transferring the checking and money market accounts to RBFCU. Nancy seconded and the motion passed. Alex will confirm rates on various types of money market accounts and CDs.
- Jacque moved that the board approve spending up to \$3000 on possible legal fees to address violation litigation. Nancy seconded. Motion passed. This amount is in addition to the \$5000 for legal expenses approved by the board in emails on Aug. 14, 2020.
- Nancy presented a 2021 HOA calendar of events. The dates are tentative.
- Austin, Gary, and Alex will discuss a way to handle our various membership and contact lists. Ideally we can create a single database that will be easier to maintain than the several lists we currently have.

The next meeting will be Wednesday, Feb. 17 at 4:45 pm on Zoom.

Adjourned at 6:10 pm.

Respectfully submitted,

Nancy Shindler, Secretary